

**CULVER CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
UNADOPTED MINUTES**

Meeting:	<u>Regular Meeting</u>	Date:	<u>October 14, 2008</u>
Place:	<u>District Administration Office</u>	Time:	<u>6:00 p.m. – Public Meeting</u>
	<u>4034 Irving Place</u>		<u>6:01 p.m. – Closed Session</u>
	<u>Culver City 90232</u>		<u>7:00 p.m. – Public Meeting</u>

Board Members Present

Dana Russell, D.D.S., President
Jessica Beagles-Roos, Ph.D., Vice President
Saundra Davis, M.A., Clerk
Steven Gourley, Member
Scott Zeidman, Esq., Member

Staff Members Present

Myrna Rivera Coté, Ed.D., Superintendent
David El Fattal, M.B.A.
Gwenis Laura, Ed.S.
Patricia Jaffe, M.S.

Call to Order

Board President Dr. Russell called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to Closed Session at 6:01 p.m. and reconvened the public meeting at 7:00 p.m. with all Board members in attendance. Mrs. Janet Chabola led the Pledge of Allegiance.

Report from Closed Session

Dr. Russell reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

8. Adoption of Agenda

Dr. Russell stated that the agenda would be amended to include an addendum to item 9.4, an addition of item 9.7, and an amendment to item 14.1a. With those items included in the agenda, it was then moved by Mrs. Davis and seconded by Mr. Zeidman to approve the agenda as amended. The motion was unanimously approved.

9. Consent Agenda

Dr. Russell called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. Dr. Russell requested that item 9.4 be withdrawn. It was moved by Dr. Beagles-Roos and seconded by Mrs. Davis to approve Consent Agenda Items 9.1-9.3, 9.5 and 9.6 as presented. The motion was unanimously approved.

- 9.1 Minutes of Regular Meeting – October 14, 2008
- 9.2 Purchase Orders
- 9.3 Acceptance of Gifts – Donations
- 9.5 Classified Personnel Reports No. 5
- 9.6 Student Teacher Agreement between the Culver City Unified School District and California State University, Northridge

9.4 Approval is Recommended for the Certificated Personnel Reports No. 5

Dr. Russell requested this item to be pulled to provide clarification for his wife, Marci Shulman, being included in the report. He explained that she is included with all the other employees in the District for an extra sum of pay and she is not receiving a separate sum of pay. It was moved by Dr. Beagles-Roos and seconded by Mrs. Davis to approve the Certificated Personnel Services Report No. 5 and addendum as presented. The motion was unanimously approved.

10. Awards, Recognitions and Presentations - None

11. Public Recognition

11.1 Superintendent's Report

Dr. Coté reported on how the District is looking at programs that are in place and refining them to better serve the students. This review includes the Galileo Program. She also reported on her upcoming attendance at the Annual 33rd District PTA Presidents/Superintendents Breakfast; her participation on a Superintendent's Panel at UCLA; her participation at the upcoming CSBA Superintendent's Advisory Board Committee meeting and an update on the interviews for the El Rincon principal position. Dr. Coté extended an invitation for anyone thinking of getting a Doctorate in Education from USC to join her at an informational reception in Torrance, and she announced the dates for the Power of Positive Parenting Conference on October 25th and the Board of Education/City Council Liaison Meeting on October 29, 2008.

11.2 Assistant Superintendents' Reports

Ms. Laura reported on the first meeting of the Anti-Bullying Task Force and announced the next meeting will be held on October 30, 2008. Ms. Laura also reported on her attendance at the Algebra Summit and what the action plan for the District will be. Dr. Russell inquired as to if parents that came to the Board meeting to comment on bullying were present at the Task Force meeting. Ms. Laura confirmed that they were present.

Mr. El Fattal provided a summary on the State Budget and how it will affect the District. Dr. Russell stated that he was asked by employees if the District had enough funds available for payroll. Mr. El Fattal confirmed that funds were available and the District does have a back-up plan for revenues.

Mrs. Jaffe reported on her attendance at a Collective Bargaining Summit that was sponsored by the School Employees Association. She provided information that she received on using multi-year projections and suggestions for strategies that the District could possibly use such as building reserves and holding off on major expenditures.

11.3 Members of the Audience

Members of the audience spoke about:

- Edward Goodin a teacher at the Middle School stated his concerns regarding the lack of retention with some of the students. He requested that the Board take into consideration reopening a Community Day School.
- Jerry Chabola announced that Sunday night Mary Kay Reynolds passed away, gave a brief bio on her contributions to the District and community, and asked the Board to adjourn the meeting in her memory. Mr. Chabola then announced that the Culver City High School Athletic Program was the host of the South Bay Athletic Association's Fall Sportsmanship Meeting and gave an update of the events that took place; he thanked Mr. Zeidman, Mrs. Davis and Dr. Coté for attending the traffic forum and discussed how he would like to see more of a proactive instead of reactive approach to handling various situations in the District.
- Mr. Mielke commented that he was glad to see Mr. Goodin was in attendance at the meeting and provided the Board with a brief bio on Mr. Goodin and was in agreement that the Board needs to look at reopening the Community Day School. He stated he was disappointed that the Board agendaized this topic during the summer when Mr. Goodin was not notified and therefore unable to present, and he was the person who created the Community Day School and ran it. Mr. Mielke also informed the Board that CCFT would be presenting a proposal soon, and that the Union would not settle if the District tries to maintain a four percent reserve. He requested that the District put the employees first when they work on the Budget.

11.4 Student Representatives' Reports

Middle School Student Representative

Danielle Johnson, Culver City Middle School Student Representative, reported on activities at Culver City Middle School, including a September 26th convention that took place at the Middle School where nominees running for Student Council spoke, and she announced the names of the winners. Miss Johnson further reported that Student Council is forming other committees and they are planning the Halloween events such as the Dance, Costume Contest, and Halloween O'Grams being sold. She stated that she has had a number of requests from students. One of which is a mural in the hallway. She reported that the restrooms are much cleaner, and that the issue of

students not being able to bring and recycle their water bottles is a continued issue because a security officer will not allow the students to bring their bottles on the grass. She has also received requests to expand the lunch menu.

Culver Park Student Representative

Emily Gomez, Culver Park High School Student Representative, reported on activities at Culver Park High School, including the new programs that will be starting such as a drug prevention and education program; the CVE Program which is an extra-credit program; and the HeART Project. She announced the upcoming Social Studies presidential election debate; the first Student Council Meeting; the Halloween Door Decorating contest; the costume contest; and the replanting of the garden.

Culver City High School Student Representative/Student Board Member

Opal Dillard, Student Board Member, was unable to attend the meeting. Dr. Coté read an e-mail from Miss Dillard where she explained that she is visiting colleges and therefore would not be able to attend the meeting.

11.5 Members of the Board of Education

Board members spoke about:

- Dr. Beagles-Roos expressed her enthusiasm to see the full agenda on-line. She reported on her attendance at the Back-to-School Nights for Culver Park High School and the Office of Child Development, and announced an upcoming Education Foundation Fundraiser at La Rocco Pizzeria. Dr. Beagles-Roos stated that the information in the Friday Memos had been very informative and gave examples of information that she was interested in. She stated that she hopes that more explanatory information on certain issues gets translated to the parents and possibly placed on the website. Dr. Beagles-Roos also gave an update on the District Community Arts Team meeting and requested to adjourn the meeting in memory of Judy Monia.
- Mr. Gourley requested that the Danielle Johnson follow up with the Board on informing them about the water bottle issue and the food requests that she mentioned. Mr. Gourley stated that he had a letter regarding an Environmental Report on the Irving development project but he wanted to see it on record. It appeared other Board members did not receive such letter. He also expressed that he hopes to have Mr. Goodin agendaized to speak regarding a Community Day School and would like to see park usage on the agenda for the Liaison meeting.
- Mrs. Davis expounded on the Irving project which included raising the issue of safety and if the street were to change back to a two-way street. She requested additional information on funding for an artificial turf. Mrs. Davis commended Ms. Laura and staff for moving quickly on the bullying issue; she stated it was nice to hear that the District has done its due diligence in maintaining a reserve for salaries; and she requested to see a list of everything that the District is doing in preparation to go green.
- Mr. Zeidman reported that he received positive feedback in regards to the bullying task force; he feels that the schools are still overcrowded especially the ninth grade; he joins Mrs. Davis and Mr. Gourley in the request to find out additional information regarding a Community Day School; he announced the Office of Child Development students going to the Bonnie Hunt Show; and he would also like additional information regarding an artificial turf.
- Dr. Russell stated that there were two mentions in the Friday Memos regarding after school usage of the parks and suggested that the topic be placed on the agenda for the Liaison meeting. He inquired if there was a way to find out how many people are looking at the District's website and reiterated that he would like to see credit cards accepted on the site.

12. Information Items

12.1 District Enrollment Report

Mr. El Fattal presented the report to the Board.

12.2 High School Enrollment Report, October 2008

Mr. Drew Sotelo presented the Board with the information regarding enrollment at the High School. Mr. Elmont inquired as to if there was a benchmark number for enrollment. Mr. Sotelo responded that there is a capacity slide and the number has been decided by the number of students matriculating through the school. Mr. Chabola inquired as to if the District does a query to find out if there are a few families living in one house. Mr. Sotelo provided information on the different ways the District checks to make sure that families are residents. Mr. Sotelo also stated that some of the students are previously permit applicants that were denied, but have now moved into the District. He responded to Mr. Zeidman's question about how the District handles situations where they find out someone has falsified an address. Further discussion ensued. Board members thanked Mr. Sotelo for his presentation.

12.3 California Healthy Kids Survey Results for 2007-2008 School Year

Ms. Gwenis Laura presented the Board with the survey results and responded to questions from audience members.

Dr. Russell asked the Board if they would like to bypass a recess. The Board agreed.

13. Recess - None**14. Action Items****14.1 Superintendent's Items****14.1a Approval is Recommended for a board Member to Attend Culver City Middle School's Out-of-State Spring Break Trip in Washington, D.C., on April 4-10, 2009**

Mr. Zeidman stated that he was invited to attend this trip as a chaperone. Dr. Russell inquired as to why this item was on the agenda and Dr. Beagles-Roos commented that she hoped that a student or parent would not be displaced because of Mr. Zeidman's attendance. Dr. Coté responded that the item was on the agenda to provide information, and to make sure that the trip was covered under Board policy. It was moved by Mrs. Davis and seconded by Mr. Gourley that the Board approve Mr. Zeidman to attend the Culver City Middle School's Out-of-State Spring Break Trip in Washington, D.C. on April 4-10, 2009 as presented. The motion was unanimously approved.

14.1b Second Reading and Approval of Revised Board Bylaw 9322, Agenda/Meeting Materials

It was moved by Mr. Zeidman and seconded by Mrs. Davis that the Board approve the Revised Board Bylaw 0322, Agenda/Meeting Materials as presented. Further discussion ensued as to who may request matters to be agendized. The motion was unanimously approved.

Education Services Items**14.2a Approval is Recommended for the Stipulated Expulsion of Pupil Services Case #01-08**

Dr. Russell asked Mr. Zeidman if he would like to modify the motion. Mr. Zeidman requested to add an additional ten hours of anger management. It was moved by Mr. Zeidman and seconded by Mrs. Davis that the Board approve the stipulated expulsion of Case #01-08 until June 2009 and that the student enroll in County Community Day School as modified. The motion was unanimously approved.

14.2b Approval Is Recommended for Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Williams Uniform Complaints

It was moved by Dr. Beagles-Roos and seconded by Mrs. Davis that the Board approve the Valenzuela/CAHSEE Lawsuit Settlement and Williams' Settlement Quarterly Uniform Complaint Report Summary for the periods of July 1 through September 30, 2008 as presented. The motion was unanimously approved.

Business Items**14.3a Approval is Recommended for Budget Revisions to the General Fund**

It was moved by Dr. Beagles-Roos and seconded by Mr. Zeidman that the Board approve the Budget Revisions to the General Fund. The motion was unanimously approved.

14.4 Personnel Items**14.4a Approval is Recommended for Revised Job Description – Secondary Counselor – High School**

Dr. Beagles-Roos requested to modify the job description to include the Independent Study School under the Knowledge and Abilities requirements section. Mrs. Jaffe agreed that the school could be included. It was moved by Mr. Gourley and seconded by Mrs. Davis that the Board approve the Revised Job Description – Secondary Counselor – High School as modified. The motion was unanimously approved.

14.4b Resolution #2-2008/2009 (HR), Action to Reinstate One Classified Position Previously Eliminated on Resolution #41-2007/2008 (HR)

It was moved by Mrs. Davis and seconded by Mr. Gourley that the Board take action to reinstate one classified position previously eliminated on Resolution #41-2007/2008 (HR) as presented. Mrs. Jaffe informed the Board that Ms. Laura found that there were extra categorical funds to reinstate one of the bilingual positions. The motion was unanimously approved.

15. Board Business**15.1 Discussion Regarding the Community Forum on Traffic Issues Held on October 6, 2008**

Mr. Zeidman reported that he received approximately 45 e-mails with suggestions on how to improve traffic around the schools, but there were about 15 people that attended the forum. He stated that it was a productive meeting and that he will meet with Mr. Gourley and Dr. Beagles-Roos to fill them in on the information before the Liaison Committee meeting with the City. Mr. Zeidman concluded that there seems to be a general feeling of entitlement in the community and that the District is in need of better enforcement of the traffic laws. Some of the suggestions that were received were beginning a Safety Valet Program, a letter writing campaign, and providing safe routes to the schools.

16. Public Recognition – Continued**16.1 Members of the Audience**

Members of the audience spoke about:

- Alan Elmont inquired as to if there was any correlation found between the number of students at the schools and bullying, and asked if declining enrollment was over.
- Jerry Chabola reiterated on the District being proactive and providing a quality education. He also stated that there have been two full time trainers that transitioned to other schools. Mr. Chabola proposed that at the High School level there is no way to verify that students know how to use the keyboard and that the students should have some of testing for keyboarding.

16.2 Members of the Board

Board members spoke about:

- Mrs. Davis would like a follow up on the Adult School accreditation. Dr. Coté will follow up. Mrs. Davis also inquired as to how the students could get tested out on keyboarding. Dr. Russell stated that it would have to be a class.
- Dr. Beagles-Roos stated that the Los Angeles Times had an article mentioning Blair Hills and the District.
- Dr. Russell stated that he has had an inquiry on if the District had available space for a charter school.

Adjournment

There being no further business, it was moved by Mr. Zeidman, seconded by Dr. Beagles-Roos and unanimously approved to adjourn the meeting. Board President Dr. Russell adjourned the meeting at 9:15 p.m. in memory of Judy Monia and Mary Kay Reynolds.

Approved: _____
Board President

Superintendent

On: _____
Date

Secretary